## **Education Commission**

## 2020-06-24 meeting minutes

- Call to order David 5:05pm ET
- Introductions
  - o Caleb
  - o Tiana
  - o Erin
  - Tarolyn
  - o Adriana
  - o Ana
  - o David
- Elections
  - o Caleb nominated Tiana for Chair Tarolyn seconded Tiana accepted
    - 6 aye's
  - Tiana nominated David for Vice Chair Tarolyn seconded David accepted
    - 6 aye's
- Determine regular meeting time
  - o 7/7 7pm and every other tuesday until we feel more comfortable going to once/month
  - o 1st & 3rd Thursday 6pm
- New business
  - Group should plan to create a Microsoft 365 space to track email, messages, documents, etc
  - Question for Pam/helpdesk can we use City of Frederick Microsoft 365 accounts? This will likely be the most seamless option
  - o Members should prepare for next meeting 3-5 ideas to help K-12, FCC, Hood
  - o Briefly discussed a non-voting Alderman join the board for future brainstorms
- Adjourn
  - o Caleb motioned multiple second's
  - o 5:56pm ET